

# **KINGTON ST MICHAEL PARISH COUNCIL**

## **DRAFT MINUTES**

### **Council Meeting**

**held at 7.00pm**

**Kington St Michael Village Hall, Kington St Michael SN14 6HX**

**16<sup>th</sup> September 2021**

Present: Cllr G Gamble (Chairman), Cllr Elizabeth Allen, Cllr A Hall, Cllr Emily Hocking (Vice Chairman), Cllr P Macdonald, Cllr J Newton, Cllr W Roe and Cllr Fiona Twisse.

Also Present: Wiltshire Councillor H Greenman, 5 members of the public and Mr V Vines MBE Clerk of the Council

**NOTICE OF MEETING** – Public Notice of the Meeting was given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

#### **PUBLIC QUESTION TIME**

- i) Mr Andrew Turner representing owners of The Plough Inn, Kington Langley and also The Down Gospel Trust, briefly updated the Council on recent events and advised that there had been no decision yet on the Asset of Community Value application. He again explained their intentions not to re-open the Public House and that it was hoped that the unsightly safety fencing could soon be removed. The Trust welcomed the opportunity of explaining again that they wished to be an asset to both Kington Langley and Kington St Michael Parishes, working together and with an open invitation to make use of their outreach work, which could cover anything from emergency planning to litter picking.
- ii) Mrs Linda Durno asked for more detail on the Tor Hill Footpath project, particularly the crossing point and potential costs. Cllr G Gamble provided a brief response advising that Council funding was likely to cover consultants costs and that the substantial capital works costs were unknown until the consultants works were complete. In addition to limited Parish Council funds the project would have to be funded by grant aid and other means.

#### **REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES**

Wiltshire Councillor H Greenman briefly reported on Wiltshire Council matters, emphasising again that the Council should be mindful of Wiltshire Council service cuts and budgeting problems and that there was a need for the Parish Council to consider local funding any lost services. He also referred to a recent Strategic Planning Committee decision where an Officer recommendation to approve a planning application based upon a lack of a 5 year housing land supply had been overturned by Council Members on the basis of support for the local Neighbourhood Plan. He stressed again how important an adopted Neighbourhood Plan was.

There were no further Reports received.

**21/042 APOLOGIES FOR ABSENCE**

All Council Members were in attendance.

**21/043 Declaration(s) of Interest – In accordance with Kington St Michael Parish Council’s Code of Conduct and Standing Orders**

Cllr A Hall declared an Interest in all matters involving the Asset of Community Value application for The Plough Inn, Kington Langley.

There were no further Interests declared.

**21/044 MINUTES** Members had previously been circulated with the Minutes.

The Council received, approved and signed as a true record the Minutes of the Parish Council Meeting held 15<sup>th</sup> July 2021. **Cllr Elizabeth Allen proposed, Cllr P Macdonald seconded and RESOLVED UNANIMOUSLY**

**21/045 REGULARISATION OF PARISH COUNCIL MEETINGS**

Council Members were aware that as from the 7<sup>th</sup> May 2021 Virtual Council Meetings had been no longer allowed and the Council had been expected to return to face-to-face Meetings. Following the Council Elections held on the 6<sup>th</sup> May the Council had been unable to hold Meetings in The Village Hall as it was not available. In addition continuing concerns had been expressed by some Members in regards to their own personal Covid-19 concerns that could have resulted in difficulties in forming a quorum. It had been agreed that the continued use of properly publicised Virtual Meetings was necessary to continue Council business and that all decisions taken since the 20<sup>th</sup> May 2021 would be ratified at the first available face-to-face Meeting. The Village Hall was now available for Parish Council use and the Council was able to confirm all decisions made at Council Meetings held on the:

Council Annual Meeting held 20<sup>th</sup> May 2021

Council Meeting held 20<sup>th</sup> May 2021

Council Meeting held 17<sup>th</sup> June 2021

Council Meeting held 15<sup>th</sup> July 2021

**Cllr P Macdonald proposed, Cllr J Newton seconded and RESOLVED UNANIMOUSLY**

**21/046 PLANNING**

**Planning Applications:** Prior to the consideration of the Planning Applications, the opportunity was given for Applicants and their Representatives and any other interested parties to address the Council. No representations were received..

a) **\*\*PL/2021/06035 – Householder Application**

Demolition and Replacement of an Existing Outbuilding and Small Garage  
31, Honey Knob Hill, Kington St Michael SN14 6JE  
For Mr Harvey Bull

b) **\*\*PL/2021/07035 – Listed Building Application**

Demolition and Replacement of an Existing Outbuilding and Small Garage  
31, Honey Knob Hill, Kington St Michael SN14 6JE  
For Mr Harvey Bull

- c) \*\*PL/2021/07205 – Householder Application  
Proposed Alterations to Rear Dormer including Replacement Windows & Cladding. Replacement of Windows throughout 82 & 82a  
82, Honey Knob Hill, Kington St Michael SN14 6JB  
For Mr Gamble-Trustees of Kington St Michael United Charities
- d) \*\*PL/2021/07251 – Householder Application  
Replace Existing Conservatory with Permanent Structure over Same Footprint  
6, Kyneton Way, Kington St Michael SN14 6RF  
For Mr Hooper
- e) \*\*20/10899/FUL  
Erection of “Drive Thru” Building together with Associated “Drive Thru” Lane and Associated Signage  
Leigh Delamere Motorway Services Westbound, Leigh Delamere SN14 6LB  
For Moto Hospitality Limited

\*\* In order to meet the timescale of Wiltshire Council, Parish Council Members had been circulated with the applications. Members had agreed that the Clerk should respond within the required timescale advising that there were no objections to raise and agreed that this would be confirmed at the next Council Meeting. **The Council confirmed the decisions.**

**Cllr Elizabeth Allen proposed, Cllr J Newton seconded and RESOLVED UNANIMOUSLY**

- f) PL/2021/08203 – Approval of Reserved Matters Application  
Reserved Matters application following Outline Permission 18/01692/OUT (appearance, landscape, layout and scale) 3 New Dwellings and Access  
Land to the rear of 35, Honey Knob Hill, Kington St Michael SN14 6JJ  
For QDOS Homes

Following consideration of the application **the Council resolved to raise no objections to the proposals**

In responding to the consultation the Council asked that Wiltshire Council be advised that, although possibly not a planning consideration, they felt that each dwelling erected should incorporate solar (PV) panels within at least one roof slope as a renewable energy source. Also, that each dwelling should have an electric car home smart charger installed.

**Cllr Elizabeth Allen proposed, Cllr A Hall seconded and RESOLVED UNANIMOUSLY**

- g) PL/2021/08242 – Removal/Variation of Conditions Application  
Variation of Conditions 1, 5, 6 and 7 of application 18/07826/REM (Reserved Matters for Development comprising the Erection of 147 Dwellings and Associated Landscaping on the Land at North Chippenham, Parcels B3 and B5 following Outline Planning Permission N/12/00560/OUT)  
Land North of Hill Corner, Land Parcels B3 & B5, Chippenham SN15 1DX  
For Barratt David Wilson South West

Following consideration of the application **the Council resolved to make no comment.**

**Cllr Elizabeth Allen proposed, Cllr J Newton seconded and RESOLVED UNANIMOUSLY**

There were no further Planning Applications considered.

**Planning General:** Planning Decisions received and other Planning related Matters.

- a) 20/09302/LBC  
Retrospective Repairs to Existing Stone Boundary Wall and Lintel  
Home Farmhouse, Kington St Michael SN14 6HX  
For Mr R Squires **Refused 30<sup>th</sup> July 2021**
- b) PL/2021/06901  
Pollard 1 Willow Tree within Conservation Area  
Hillside House, 94 Kington St Michael SN14 6HX  
For Mr Alan Ingham **No objections raised by Wilts Council 17<sup>th</sup> August 2021**

There were no further matters reported.

**21/047 FINANCE** The Council considered financial matters.

- a) **Payments to make:** The Council considered and approved the following Payments:

Idverde Ltd. Grounds Maintenance 01/07/21-31/07/21	Inv 10813160	£ 431.76
Idverde Ltd. Grounds Maintenance 01/08/21-31/08/21	Inv 10814488	£ 431.76
Wiltshire Citizens Advice. Section 137 Grant. Minute 21/039 (o)		£ 250.00
Glasdon UK Ltd. Sack Dispenser/Jubilee Bin/Bollards. Inv S1821485		£ 1,259.14
WALC. Member Training Session. Inv WWALCOO202	18.08.21	£ 30.00
WALC. Member Training Session. Inv WWALCOO203	18.08.21	£ 30.00

**Cllr J Newton proposed, Cllr W Roe seconded and RESOLVED UNANIMOUSLY**

- b) **Payments made:** The Council noted that no Payments had been made since the last Council Meeting. **(noted)**
- c) **Receipts:** The Council noted that no Receipts had been received since the last Council Meeting. **(noted)**
- d) **Bank Accounts:** The Council noted that the Council's Bank Account balances at 5<sup>th</sup> September 2021 were:

HSBC Main Business A/c No 31545043	£ 40,940.86
HSBC Reserves A/c No 21545078	£ 45,727.47
HSBC Charities A/c No 71545051	£ 764.40
HSBC Defibrillator A/c no 51563041	£ 851.52

**21/048 HIGHWAY MATTERS**

- a) **Parish Stewards Programme/Requirements:** general issues for the Local Highway & Streetscene Community Team. Cllr P Macdonald, the Council Link Member, continued to report all works identified and pursued the Wiltshire Council on outstanding matters. He confirmed that the Steward had removed the painted graffiti at the Recreation Ground. Parish Steward visits had been

scheduled for 6<sup>th</sup> September, 4<sup>th</sup> October, 1<sup>st</sup> November and 29<sup>th</sup> November 2021.  
**(noted)**

b) **Rights of Way:** general issues in regards to Public Footpaths and Bridleways within the Parish.

i) The Idverde Limited maintenance contract. The QE2 Field Group had been asked to consider what maintenance requirements should be included in an updated contract. **(noted)**

ii) The rights of way maintenance under the Idverde Limited contract was queried as all three required urgent attention. The Clerk would contact them to arrange an urgent cut. The condition of The Paddock End right of way was raised. This had been previously cut by Wiltshire Council but was not included in the Idverde contract. Subject to cost this could be included in any updated contract. **(noted)**

c) **Highway & Footpaths Conditions and Maintenance:** general issues in regards to Highway Conditions and Maintenance within the Parish.

i) A350 dual carriageway-essential works. The Council had been notified that Wiltshire Council was undertaking essential work to refurbish and upgrade the traffic signals north of Chippenham at Plough Crossroads, Kington St Michael, from 3<sup>rd</sup> October until 5<sup>th</sup> November 2021. There would be a temporary speed limit of 30mph and the closure of side roads and diversions would enable the A350 to remain open and free of traffic signals for the majority of the work. Night-time road closure would be in operation for resurfacing work and delays were to be expected. Diversion routes would impact on the local road network.

The Council and attendees considered the negative impact on the Parish during the period raising a number of issues that should be resolved before work commenced. These included potential service loss with the impact on public and School buses, postal services, refuse vehicles, emergency services as well as the local roads being used as “rat runs” through the village. Issues in regards to the A350 slip road were also a concern. The Clerk was asked to write to Atkins, the Wiltshire Council’s agent, and raise the issues.

ii) Grass Verges. Concerns had been previously expressed by Parishioners and the Council at the condition of grass verges, through the village and particularly at highway junctions. Wiltshire Council had issued Briefing Note 21-11 and this indicated the limited service that was now provided. The Council may have to consider their own involvement at budget setting time if the present situation is not improved. **(noted)**

## 21/049 UPDATE ON STANDING ITEMS

a) **Recreation Ground –**

i) QE2 Recreation Field Group. There was no update. **(noted)**

- ii) QE2 Recreation Field Capital Works. Works to the Kick Wall area were now complete. **(noted)**
  - iii) QE2 Recreation Field Maintenance. The QE2 Field Group was considering the long term requirements and would recommend to Council in due course. **(noted)**
  - iv) QE2 Recreation Field Multi-Purpose Waste Bin & Dog Poo Bag Dispenser. All items had now been delivered and were ready for installation. Cllr Emily Hocking confirmed that the site location had been agreed. **(noted)**
  - v) QE2 Recreation Field Notice Board. The Clerk confirmed that the order had been placed and delivery was expected soon. Cllr Emily Hocking confirmed that the site location had been agreed. **(noted)**
  - vi) QE2 Recreation Field RoSPA Inspection. The Council had been notified that the Annual RoSPA play area inspection would take place during September. This year it would be an un-accompanied inspection. **(noted)**
- b) **Notice Boards** – There were no new issues raised. **(noted)**
  - c) **Flooding & Drainage** – There were no new issues raised. **(noted)**
  - d) **Parish/Community Website/Social Media** – The new Council website remained in the design process. Council Members were reminded that photographs had been requested and that they had been asked to search for suitable views of the Parish and buildings. Council Members were also reminded that Parish Council Membership details were required (photo, address, telephone number and email address) for inclusion. There was a general consensus that photographs could be taken at the next Council Meeting. **(noted)**
  - e) **Tor Hill Footpath Project** – There was no update on this occasion. **(noted)**
  - f) **Kington St Michael Village Hall** – There was no update on this occasion. **(noted)**
  - g) **Kington St Michael Neighbourhood Plan** – Cllr Emily Hocking reported that further Groundwork UK grant funding had now been requested. Progress was still being made with tasks being carried out by Steering Group Members. **(noted)**
  - h) **Kington St Michael Emergency Plan** – There was no update on this occasion. The Council had deferred consideration until all Member Vacancies were filled when a Council Lead could be agreed. **(noted)**
  - i) **Village Newsletter** – The Council had been advised that a new Editor was in position and this was warmly welcomed. Former Councillor Avril Balmforth had taken on the role. Her first edition would be October/November and the cut off copy date was Friday 24<sup>th</sup> September. A week later than normal to facilitate news from the Parish Council. Since taking over the role she had investigated printing costs and had asked the Council to consider funding all-colour production costs instead of the previous black and white. The Council had resisted this previously using the original printer on cost grounds but she had

been able to reach an agreement with the KSM Primary School where the cost could be accommodated within the Council's budget. **The Council agreed to fund the enhanced production costs. Cllr Elizabeth Allen proposed, Cllr P Macdonald seconded and RESOLVED UNANIMOUSLY**

- j) **Council Award Scheme** – There was no update. **(noted)**
- k) **Asset Register** – There was no update required. **(noted)**
- l) **Insurance** – There was no update required. **(noted)**
- m) **Lych Gate/Village Shop/Hall Road Area Maintenance/Conditions Upgrade (LGVSHRU)** including the Registration of Land and Buildings. Mrs Sandra Eaton has advised the Council of the Planning Inspectorates (LGVSHU) Appeal decision and this had been circulated to Members. Cllr G Gamble reported that no further progress had been made on the Registration and hoped that others may be able to assist with the process, perhaps with historic information. **(noted)**
- n) **Community Safety/Neighbourhood Watch:** Following the Emergency Plan update it was hoped that volunteer area coordinators could be found. **(noted)**
- o) **Data Protection. GDPR** – There was no update required. **(noted)**
- p) **Queen's Platinum Jubilee 2022.** Cllr Elizabeth Allen reported that efforts to form a Jubilee Group continued. There had been a Platinum Jubilee stand at the Village event on the 22<sup>nd</sup> August 2021. Set up costs were still being investigated. **(noted)**

#### 21/050 CLERKS REPORT

The following items were received for decision, information, and circulation and for future discussion and matters arising and updates from previous Meeting/s.

- a) **Parish Council Vacancies.** As a result of the Parish Council Elections held on 6<sup>th</sup> May 2021 the Council had been aware that there were 2 Council Member Vacancies and that the Council could co-opt eligible and suitable applicants to serve for the remainder of the 4-year term. At the last Meeting the Council gave delegated authority to the Clerk to co-opt two interested parties. One withdrew the interest and one co-option remained as the Clerk had made the one co-option. The Council had now received two requests for consideration to fill the remaining single Vacancy and both were eligible candidates. The Council needed to determine a transparent method of consideration and in these circumstances **the Council agreed that** they should meet/interview both applicants and decide which they wished to co-opt.

There was a need to make the co-option decision in the public forum. It was suggested that for the Full Council to interview both candidates during a Council Meeting, debating and making the decision would be inappropriate and that a closed session would be more acceptable. In these circumstances **the Council agreed to** form an Interview Panel of 3 Members to interview the applicants and recommend to the Council who they should co-opt. The Panel's recommendation would be considered at the next Council Meeting.

**The Council agreed that** to carry out the task the use of virtual means rather than the need to meet in person would be the simplest means for privacy and

ease. It was suggested that both applicants be provided with similar questions in advance so that there was complete fairness. Supplementary questions during the interviews would be in the hands of the Interview Panel. **It was agreed that the interviews would be recorded.**

Following the adoption of the Interview Panel's recommendation at the next Meeting there would be a requirement for the successful applicant to sign a Declaration of Office before the person co-opted can take up the position.

**The Council agreed that the Interview Panel should consist of Cllr G Gamble, Cllr Emily Hocking and Cllr Fiona Twisse. Cllr J Newton proposed, Cllr A Hall seconded and RESOLVED UNANIMOUSLY**

- b) **WiltshireOnline – High Speed Broadband – Gigaclear.** There were no issues raised on this occasion. (noted)
- c) **Community Speedwatch-Speed Indication Devices (SIDS)-Autospeedwatch Devices.**

The Council had asked for further information and potential costs acknowledging that all local volunteer efforts led to convictions in some cases but also provide the statistics that support a case for a reduction in speed limits or other highway safety works

- i) Community Speedwatch (CSW). The Council had received offers of assistance from two Parishioners. There was a need to seek at least 6 volunteers to form a Community Speedwatch Team. Wiltshire Police had been advised and asked to provide the necessary training. The response indicated that one of the volunteers would need to be designated as the Team Leader and undergo non-police personnel vetting level 1 (NPPV1). They had supplied information in regards to traffic survey requirements, job description and registration of volunteers.
- ii) Autospeedwatch. Many nearby Parishes had trained Community Speedwatch Teams, regularly making a physical presence with speed gun recording and reporting. Several CSW Teams had progressed further by installing Autospeedwatch devices, which were in fixed positions constantly recording data for reporting. The purchase and installation of the device/s was simple. Recorded data would be downloaded to the CSW Team Leader, who would then prepare and submit reports to Wiltshire Police. Suitable site/s for the solar powered device/s would need to be agreed. It was normal for the device/s to be in fixed positions with warning signs to motorists.
- iii) Speed Indication Devices (SIDS). In addition to CSW and Autospeedwatch, mobile SIDS, such as the ElanCity Evolis solar radar speed signs were now becoming frequently used. ElanCity had provided their latest information on costs. Wiltshire Council Highways had issued their formal requirements before work could commence on the ground. They had also re-issued their SID Deployment criteria 2019. SIDS were not installed in fixed positions and were of a temporary nature, being moved around the Parish by trained volunteers. Suitable site/s for the solar powered device/s would need to be agreed for maximum impact.

The Council acknowledged that there was a process to follow. The first stages were to request the traffic survey by Wiltshire Highways, possibly on Tor Hill, to substantiate the speeding problems and to find further community volunteers to take the training including a Team Leader. Having successfully achieved this with data being produced the Council could move forward with the other stages. However, mindful of the problems associated with the Advisory pedestrian crossing and potential timescales for Wiltshire Council capital works **the Council agreed that** they would purchase and install an ElanCity Evolis solar radar speed sign that, although of non-official status, would provide hazard warning to drivers and highlight the crossing. The Clerk would proceed with the purchase and investigate installation costs that could include the two Manchester Bollards. **Cllr P Macdonald proposed, Cllr A Hall seconded and RESOLVED UNANIMOUSLY**

- d) **Pavement Parking-Provision of Bollards.** The Council Glasdon Manchester Bollards had now been delivered and the Council could now move forward to install in the agreed locations. The Clerk would investigate costs. **(noted)**
- e) **Community Area Transport Group.** CATG had met on the 14<sup>th</sup> September 2021. Cllr A Hall had attended on the Council's behalf. The Notes of the Meeting would be circulated when available. It was understood that Kirsty Rose, Wiltshire Council Highway Officer would visit to assess the Advisory pedestrian crossing matter. Cllr Fiona Twisse agreed to assist. **(noted)**
- f) **Kington Langley Parish Council -Traffic Survey.** The Council had been approached by Kington Langley PC to support a survey request following complaints from residents of the Milk Marketing Board Cottages on the highway from the A350 to KSM Village (the C154) in regards to traffic speeds and increased levels of HGV traffic. The Council had confirmed their support at the last Meeting and had agreed that further consideration would be given on how to proceed in regards to the C154 towards the Tor Hill crossroads and into the village. A previous Agenda item had agreed that the Council would request an additional traffic survey for Tor Hill itself as part of the Community Speedwatch process. **(noted)**
- g) **Wiltshire Operational Flood Group North.** A Microsoft Teams Meeting had been held on the 15<sup>th</sup> September 2021. The Notes of the Meeting would be circulated when available. A further Group "Team" Meeting was scheduled for 17<sup>th</sup> November 2021. **(noted)**
- h) **Emergency/Flood Plan.** Wiltshire Council had reminded Parish Councils of the need to have an up to date Plan. It had been accepted that there was a need to be commitment to produce an up to date Plan and that a Lead Member would be required. The Council deferred further consideration until all Member Vacancies were filled when a Council Lead could be agreed. **(noted)**
- i) **Asset of Community Value - The Plough Inn, Kington Langley.** There was no update on this occasion. **(noted)**
- j) **Parish Council Database.** The Council had agreed the need to involve Parishioners more in local matters, to raise enthusiasm levels and increase involvement and participation. The Council had agreed that a communications strategy should be developed and to consider options. The Council would need to

consider further methods of sourcing contact details and it was suggested that a Newsletter article would be helpful. **(noted)**

- k) **Community First AGM 2021.** The Council had been advised that the AGM would be held online by Zoom on Wednesday 6<sup>th</sup> October 2021 at 6.00pm. There was a need to register interest in attending to receive AGM papers and joining details. **(noted)**
- l) **Wiltshire Council Climate Strategy.** The Council had been notified that the Council was consulting on its' draft Climate Strategy from the 1<sup>st</sup> September 2021 for a period of 6 weeks until 17<sup>th</sup> October 2021. Its' aim was to meet their pledge to be carbon neutral by 2030. The consultation documents and information was available at [www.wiltshire.gov.uk/green-economy](http://www.wiltshire.gov.uk/green-economy) from the 1st September 2021. **Council Members agreed to** view online and submit individual responses. In addition the Council would submit a response.
- m) **Wiltshire Council - Briefing Note No 21-15.** The Council had received a Briefing Note in regards to the Climate Strategy and Natural Environment Plan-Consultation. The Note explained how the public could be involved and the role the Parish Council could play in supporting the consultation and raising awareness. **(noted)**
- n) Wiltshire Council Chippenham and Villages Area Board and Chippenham Community Area Parish Forum. The next Area Board Meeting was scheduled for Monday 27<sup>th</sup> September 2021 at 7.00pm. The Council would be notified of the next Parish Forum Meeting date when scheduled. **(noted)**
- o) **Kington St Michael Parish Council Policies.** At the Annual Council Meeting held on the 20<sup>th</sup> May 2021 the Council had agreed to consider any changes required to existing Adopted Policies at future Meetings. There was a proper process to be followed. Any changes proposed/suggested needed to be agreed by the Council and then finally agreed at the following Council Meeting giving time for reflection. It was normal practice, to ensure correctness, to follow national guidelines as far as possible. The Parish Council's Code of Conduct when last adopted followed national guidelines of that time with small changes to accommodate local circumstances. There was a need to consider updating the Policy following the most recent guidance given. There were a number of Model Templates prepared by NALC and the LGA and an updated Code of Conduct was based upon these and circulated for Members consideration. **The Council agreed that the** draft update was acceptable and further consideration and agreement would be given at the next Council Meeting. **Proposed Cllr G Gamble, seconded Cllr Emily Hocking and RESOLVED UNANIMOUSLY**
- p) **Wiltshire Council Weather Team and Parish Emergency Assistance Scheme (PEAS).** The Council had been asked to undertake an audit of salt bins and to let the Weather Team know which ones required refilling or replacing due to damage prior to the forthcoming winter. The PEAS equipment/salt process had also been instigated and the Council had agreed that Members would consider requirements at this Meeting. Other than the possible provision of some snow shovels there appeared to be no requirements. **(noted)**
- q) **Wiltshire Council - Briefing Note No 21-12.** The Council had previously received a Briefing Note in regards to the Substantive Highways Scheme Fund Bid Application Process. This provided the opportunity of proposing highway improvements and to submit to CATG for consideration. The Council felt that the

issue of the C154 and Tor Hill crossroads was an obvious candidate, perhaps with the introduction of rumble strips as a traffic calming measure. **(noted)**

- r) **Section 137 Funding Request.** The Council funded the costs of printing the Village Newsletter. The Council was aware that a new volunteer Editor was now in place. The Editor's computer arrangements had recently altered with a need to purchase a copy of Microsoft Office 2019 (Home & Student 1 user) for Windows 10 at a cost of £110.98 inc VAT. The Council was asked to consider a Section 137 Grant to cover this cost, as it would benefit the whole community in the production of the Village Newsletter. **The Council agreed to a Section 137 grant be given for this sum. Proposed Cllr Elizabeth Allen, seconded Cllr A Hall and RESOLVED UNANIMOUSLY**

**21/051 COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING**

Cllr P Macdonald advised that he would be unable to attend the next Council Meeting.

There were no further issues raised.

**21/052 DATE OF NEXT MEETING**

The next Council Meeting was confirmed as **7.00pm, Thursday 14<sup>th</sup> October 2021.**

Signed:

Chairman, Kington St Michael Parish Council

Date: **14<sup>th</sup> October 2021**